

The slide features several decorative circles in light purple and white. The main title is centered and overlaid on a white circle. Below it, the subtitle is overlaid on a white circle. There are also three solid purple circles: one to the left of the subtitle, one overlapping the subtitle, and one overlapping the main title.

# **A Coaches Attempt @ Scheduling Utopia**

*Daily Procedures  
Working Smarter not Harder!*

# Quote

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“Failure to plan is planning to fail.”

-Unknown Author

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# Definition...

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- Define your role as a Reading Coach at your site.



# Thoughts to Ponder

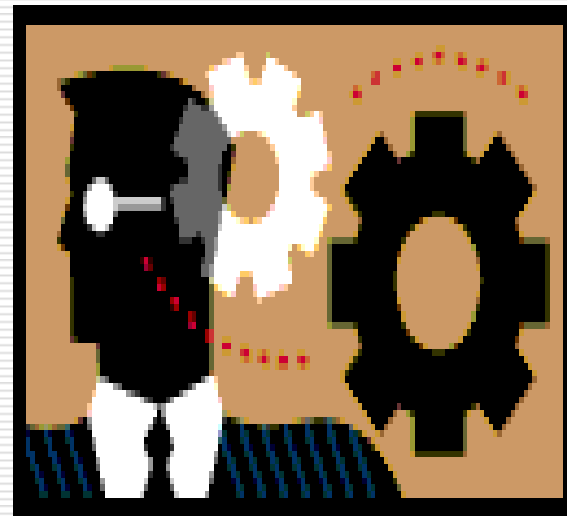
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- Write down your daily responsibilities
    - Set daily
    - Weekly
    - Monthly
    - Quarterly
-

# Discussion

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- What dictates your schedule
- How do you organize your day



# Obstacles...

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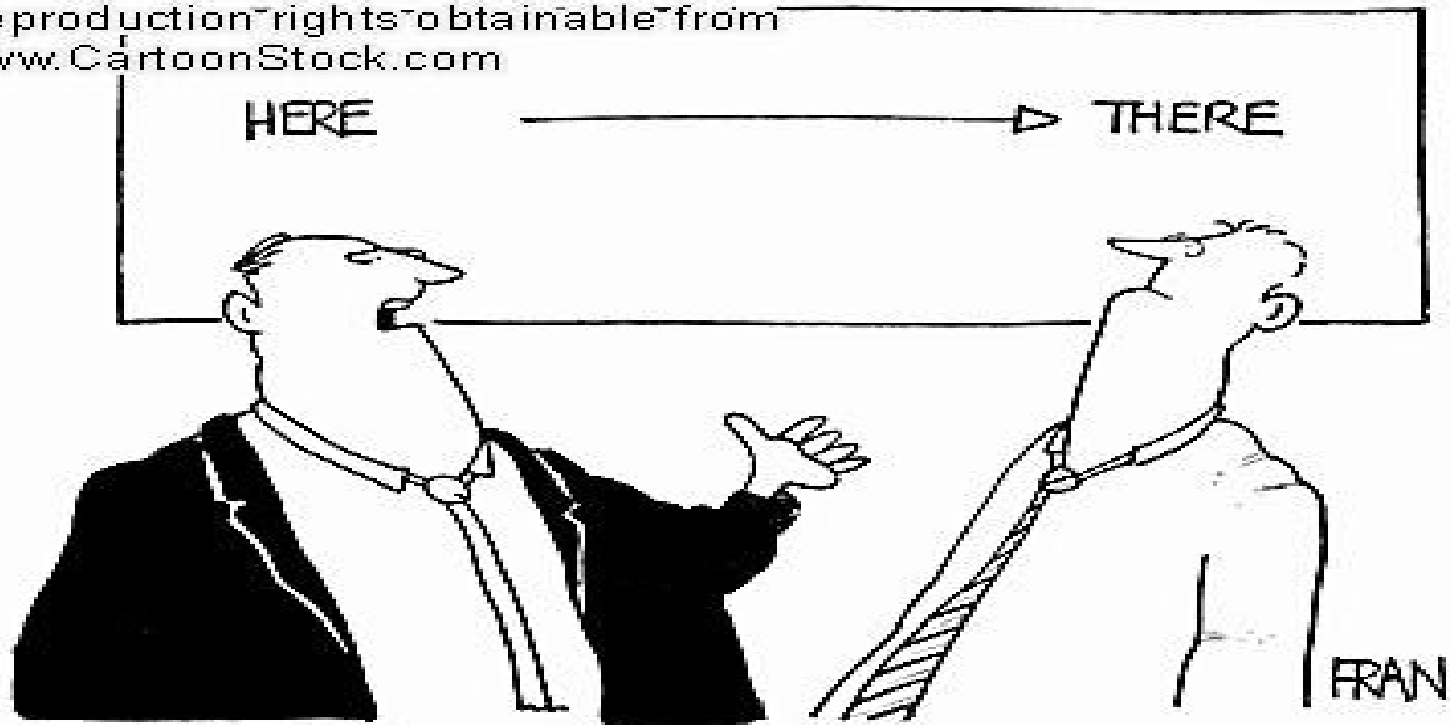


- What obstacles occur that prevent you from completing your role as a coach?
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# Quote or cartoon

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"It's a simple model... but it works for me..."

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# Jefferson High School

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- Judy Schoop, Reading Coach
  - International Study High School Magnet
  - # Teachers
  - Supports mostly ???
-

# Chamberlain High School

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Marsha Mascherin, Reading Coach

High School

# Teachers

Supports ??? Teachers

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# Sligh Middle School

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- ❑ Seleka Blake, Reading Coach
  - ❑ Health & Technology Magnet
  - ❑ # Teachers
  - ❑ Supports Mostly Reading Educators
-

# Quote...

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“Just because something doesn't do what you planned it to do doesn't mean it's useless.”

**Especially in the early stages of trying it out!**

**Thomas A. Edison**  
*US inventor (1847 - 1931)*

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# Creating an Agenda

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- Time you arrive & leave (contractually) to site?
  - Do you want to organize your day by periods, hours, or blocks?
  - How much time in the day do you need for planning / data collection?
  - What time(s) in the day do you provide resources to your teachers?
  - What time is your lunch?
  - Do you want to have a **daily classroom** for student contact & personal PD?
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# Additional Duties

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- Reading Leadership Teams
  - Admin, Guidance, & Professional Learning Communities Meetings
  - Professional Development (you as facilitator)
  - District Coaches Meeting
  - School Duties
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# Completing Our Agendas

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- The remainder of blocks, hours, or periods left should be dedicated to coaching.
  - What are your percentages of coaching?
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# CREATION

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- Create a proposed pie chart of the percentages of time spent for each duty.

(i.e. Working with students, Coaching, Planning & Preparing, Professional Development, and additional duties)

- See example from one of our samples
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# What does a literacy coach do?

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**40% of the workweek: work with students (15 hrs/per week)**

**20% of the workweek: dialogic conversations with teachers and observations (7.5 hrs/per week)**

**10% of the workweek: providing observation lessons (3.75 hrs/per week)**

**20% of the workweek: planning and preparing for training sessions (7.5 hrs/per week)**

**10% of the workweek: professional book study (3.75 hrs/per week)**

Note: based on an average 37.5 hrs. teacher contract workweek.

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# Coaching / Teacher Contact

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- Coaching
    - Resource (R)
    - Demonstrate (D)
    - Conference (pre & post) (C)
    - Plan (P)
    - Co Teach (CT)
    - Data Collection (DC)
-

# Reflection

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- How can this support coaches with the PMRN?
  - How might this help you with your planning?
  - How could this assure your ability to accomplish tasks?
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# Quote...

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“A clear vision, backed by definite plans, gives you a tremendous feeling of confidence and personal power.”

[Brian Tracy](#)

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The slide features several light purple circles of varying sizes and opacities. Some are solid, while others are hollow outlines. They are arranged in a way that frames the text. The main title is centered in the upper half, and the subtitle is positioned below it, also centered but slightly offset to the right.

# **A Coaches Attempt @ Scheduling Utopia**

*Professional Development  
A little Goes a LONG Way...*

# Key Components

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- A Coach is staff developer...
  - One-on-one in the classroom
  - **Facilitator during Workshops**



# Changes that occurred...

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## **Rethinking Professional Development**

- Schedule changes district and or school wide
  - Planning was reduced
  - Expectations remained the same for staff development
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# Challenges to Implementation!

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- ❑ Short and Sweet due to time constraints
  - ❑ Empowering others through conversation
  - ❑ Providing application and samples
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# Training Effectiveness

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<b>Training Steps</b>	<b>Knowledge Mastery</b>	<b>Skill Acquisition</b>	<b>Classroom Application</b>
<b>Theory (Lecture)</b> +			
<b>Demonstration</b> +			
<b>Practice</b> +			
<b>Coaching</b>			

# HOW?




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- Break it Down... (a.k.a Agenda)
  - Only 20 minutes
  - Overview (Theory) 5 min.
  - Sample (Demonstration) 5 min.
  - Application (Practice) 10 min.

*Coaching is the crucial follow up and co  
teaching experience that make a difference  
80%*

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# Exit / Follow Up Guide

<p><b>9-704-203</b></p>	 <p>Conference</p> <p><input type="radio"/></p> <p><input type="radio"/></p> <p><input type="radio"/></p>	 <p>Demonstrate</p> <p><input type="radio"/></p> <p><input type="radio"/></p>	 <p>Observe</p> <p><input type="radio"/></p>
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# Lunch & Learn (Sligh Middle)

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- Artifacts, Non-Participant, and Participant observations from Sligh Middle Schools
  - “When I realized I didn’t have to have all the answers, my lunch and learns took off!” -Seleka Blake
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# Thoughts to Ponder...

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“A goal without a plan  
is just a wish.”

Antoine de Saint-Exupery  
*French writer (1900 - 1944)*

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Thank YOU!

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- Selekak Blake
  - Marsha Mascherin
  - Judy Schoop
    - First Name dot Last Name @ sdhc.k12.fl.us
  
  - Christine Futrell
    - cnfutrel@mail.ucf.edu
- 

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